**Parking Object Code Guidance**

In Concur, parking is mapped to object code 7653 (Domestic) or 7673 (International) and should be used for the following:

* Payments to parking lots that are not owned by Harvard
	+ Church Street Parking Lot, Harvard Square Hotel, University Place, etc.
* Parking meters on campus

8267 (Parking^Other Svcs) is not set up in Concur

* 8267 is used when tracking payments of parking permits for on-campus, internally owned Harvard parking garages.
* The majority of Harvard parking for the Cambridge/Allston campus may be direct charged to a 33-digit coding string through the [Online Daily Permit system](https://onedaypermit.vpcs.harvard.edu/cgi-bin/permit/purchase.pl).
* If entered in Concur Schools will need to journal internal sales of parking permits from 7653 to 8267.
* Changes in the new tax laws will impact Harvard’s tax liability around Harvard-owned parking garages. Therefore, before changes can be made in Concur, Tax Reporting must complete a review of financial reporting for Harvard-owned parking garages to determine new methodology around tax liability.