**Preferred Travel Agencies:** These agencies can assist with Air, Car and Hotel bookings and have access to all Harvard discounts and benefits which may be available through our preferred air, car and hotel partners. In addition, these agencies assist with the management of unused tickets available for re-booking as well as Duty of Care – they know where our travelers are in case of weather emergency or domestic/international incident.

|  |  |  |
| --- | --- | --- |
| **BCD Travel** | 617-496-8000harvardtravel@bcdtravel.com | * Ability to Direct Bill Travel via Web Voucher TAF (Oracle)
* Full Service Agency
 |
| **Egencia** | 1-800-373-4979 | * On- Line Bookings as well as Agent assisted Bookings
 |
| **The Travel Collaborative** | 617-497-8123harvard@tvlcoll.com | * Full Service Agency
* High touch service
* Local Full Service boutique agency (affiliated with Tzell Travel)
 |
| **Milne Travel** | 603-298-6644 ext. 1business.travel@milnetravel.com | * Full Service Agency
* High touch service
* Specialist in Group/Meeting Travel – both domestic and international
 |
| **ProTravel** | 617-559-3766harvard@protravelinc.com | * Full Service Agency
 |
| **OTT Travel** | 781-890-9000info@ott-travel.com | * Full Service Agency
* Consolidator Fares available
* Minority owned vendor
* Specializes in discounted international consolidator airfares to Asia, Europe and Africa
 |
| **HTT Travel** | 617-868-8300htttravel@rcn.com | * Full Service Agency
* Consolidator Fares available
* Minority owned vendor
* Specializes in government sponsored travel around the globe
 |

**Preferred Airlines:** Airline discounts and associated benefits can only be obtained by booking through one of our preferred Travel Agencies (see above). Discounts vary based on destination, fare classes and availability.

|  |  |
| --- | --- |
| **American Airlines** | * Discounts on most published fares, system wide
* Exclusive pricing up to 75% off – refundable, no change fees, one way on the following City pairs:

 Boston to/from DCA LGA to/from BOS/DCA Boston to/from LAX Boston to/from SFO* Flat Fare – Non- Refundable

 Boston to/from PHL Additional partnership benefits:* Status Match Program
* Preferred Seating\*
* Name Changes
 |
| **Air France** | * Discounts depending on route and class of service booked
 |
| **Alitalia** | * Discounts depending on route and class of service booked
 |
| **Aeromexico** | * Discounts depending on route and class of service booked
 |
| **British Air** | * Discounts off most published fares
 |
| **Cathay Pacific** | * Discounts ranging from 5-20% on USA- Asia travel
* Status Match program
 |
| **Delta Airlines**  | * Discounts depending on route and class of service
* Status Match Program
* Preferred Seating, Priority Zone 1 Boarding for Harvard when entering your SkyMiles number in booking.
* Bump protection, Priority Re-accommodation, Tie breaker priority for upgrades
 |
| **Emirates Airlines** | * Boston - Dubai: 5% - 17%
* All domestic to all Emirates destinations up to 25%
 |
| **Finnair** | * Discounts off most published fares
 |
| **Iberia** | * Discounts off most published fares
 |
| **Japan Airlines** | * Discounts off most published fares
 |
| **JetBlue** | * Discounts off most published fares
* Deeply discounted, fully-refundable and changeable flat fares for the following city pairs:

 Boston - DC all airports  Boston - JFK, Newark, LGA  Boston – PHL  Boston – SFO* Free high speed Wi-Fi and live television
* Most legroom of any domestic carrier in coach
 |
| **KLM Dutch Royal Airlines** | * Discounts off most published fares
 |
| **Porter** | * 15 – 25% discount Boston – Downtown Toronto and otherCanadian destinations
* Discounted rates further reduced by any sale/promotional fares
 |
| **Qantas** | * Discounts off most published fares
 |
| **Virgin Atlantic** | * Discounts off most published fares
* *Ability to use TSA Precheck at LHR*
* *Co-located terminals with Delta at LHR*
 |
| **Virgin Australia** | * Discounts off most published fares
 |

**Preferred Car Rental Companies –** discounted rates include University required insurance coverage limits for domestic travel. It is recommended that you purchase SLI insurance for International rentals.

|  |  |
| --- | --- |
| **Enterprise Car Rental &** **National Car Rental** | * Discounted rates which include Harvard required insurance coverage’s for Domestic Rentals
* *Free* Emerald Club Membership
 |
| **Hertz**  | * Discounted, unlimited miles rates at all US locations for *both* business and leisure use
* Business use rentals include Harvard’s required insurance levels at no additional charge
* All Harvard associates are fee waived additional drivers with no additional paperwork or the need to be present
* *Free* Hertz Gold Plus Rewards membership
* No early return, cancellation or change fees
* *Free* status match of any competitor loyalty program
 |